



## **Public Notice**

### ***REQUEST FOR PROPOSALS (RFP)***

Lacey Park Playground Equipment II

**Release Date: February 11, 2019**

**Deadline for Submission: March 25, 2019**

**Contact person: Alvin Dias, Parks Superintendent**

**City of Hanford  
Parks and Recreation Department  
321 N. Douty ST  
Hanford, CA 93230**

## REQUEST FOR PROPOSALS

### Lacey Park Playground Equipment II

**RELEASE DATE:** February 11, 2019

**CLOSING DATE:** Proposals must be received by March 25, 2019 by 5:00 P.M. PDT at the address listed below

**CONTACT PERSON:** Alvin Dias, Parks Superintendent  
(559) 585-2031  
adias@cityofhanfordca.com

**Address:** 900 S. 10<sup>th</sup> Avenue  
Hanford, CA 93230

Counter Hours: M-F 8:00 A.M.-5:00 P.M.

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### **BACKGROUND**

The City of Hanford incorporated in 1891, and has a Council/Manager form of government. Hanford is located in the South San Joaquin Valley of California, approximately 35 miles southeast of downtown Fresno in Kings County. The City has a population of approximately 52,000, residing in a 13 square mile area. Hanford serves as the major government, commercial, industrial, residential and transportation hub for Kings County and the surrounding vicinity.

Hanford is a full-service city with 258 full time employees, providing services in the areas of police, fire, water, sewer, transportation capital and maintenance, economic development, redevelopment, Community Development Block Grant entitlement program, parks and recreation, airport, drainage capital and maintenance, code enforcement, planning, building and refuse collection. Internal operations include general administration and finance.

Electric service is provided by Southern California Edison, and gas service is provided by Sempra Energy.

Growth is forecasted to remain strong in Hanford as the City is projected to grow to approximately 70,000 in population within the next decade. The California Department of Finance has projected that by the year 2020, Kings County will have a population of approximately 205,700. Hanford is the county seat for Kings County.

Located in the most rapidly growing region of California, the City has a diverse population that is largely comprised of populations with a white (64.1%), Hispanic (38.7%), and Black (5%) ethnic compositions. Many other ethnicities exist in small numbers within the city, which means that many Hanford residents have strong language skills in Spanish, Chinese, Portuguese and other languages.

The City features a charming and walkable historic downtown and several restored turn-of-the twentieth century buildings, including a Carnegie Library, Fox Theater, the old Kings County Courthouse, the art deco/Greek revival Hanford Civic Auditorium, and the Bastille (the old Kings County jail). Two other downtown Hanford landmarks are the vintage carousel in the City's downtown Courthouse grounds and Superior Dairy, a well-known ice cream creamery and parlor dating back to 1929.

Many visitors arrive on the Amtrak train that stops downtown. The City prides itself on its positive image as a smaller city where people have a strong sense of community and where they want to raise their children.

In addition, Hanford and its surrounding area feature many cultural amenities such as the Kings Arts Center, China Alley and Culture and the Kings Symphony.

## **INTRODUCTION**

The City of Hanford, Parks and Recreation Department is currently accepting proposals for the design and supply of Lacey Park playground Replacement Project II in Hanford, California. The City will select one (1) Supplier to provide equipment and materials for the park as outlined in this request.

The design project shall conform to all applicable codes and regulations and shall be coordinated with the Parks and Recreation Director and Parks Superintendent. Interested playground suppliers are invited to submit proposals for the work described in this Request for Proposal.

## **SCOPE OF PROJECT**

Work is to include the design of a play system within the constructed play area boundaries, with minimal to no alterations to existing concrete curbs if necessary, equipment footings, landing mats, a minimum of twelve (12) inches of wood fiber fall zone material and installation of all playground equipment. This project will be the final turnkey step in completing the overall Lacey Park Playground Replacement Project II. The funding source for this project is Department of Housing and Community Development Block Grant.

Playground Suppliers shall submit a maximum of (2) two designs.

The City of Hanford requires Suppliers to design a play system that meets or exceeds all current federal CPSC, ASTM, IPEMA standards and ADA requirements. The proposals shall include the cost of delivered play systems as designed, inclusive of the equipment structures, components, hardware, details technical installation instructions and maintenance & operations manuals from manufacturer.

The City of Hanford shall be exempt for any liability for costs incurred by unsuccessful Suppliers in preparation of the proposals.

## **PROJECT SCHEDULE**

- ✓ Monday, March 25, 2019 Proposals Due
- ✓ Tuesday, April 2, 2019 Review of Proposals by Parks and Recreation staff and selection of Supplier
- ✓ Tuesday April 16, 2019 Approval of Supplier by Hanford City Council; award of Contract

## **DESIGN ELEMENT GUIDELINES & PLAY SYSTEM SPECIFICATIONS**

Suppliers should base their playground equipment designs on meeting all accessibility and safety standards as well as the guidelines & specifications listed in this RFP. Quality of equipment components, quality of design, play value, cost and appropriateness to location and target demographic must be taken into consideration and stay within \$150,000.00 budget in the design of the play system.

### **Lacey Park Playground Dimensions for Fall Surface: 59' x 79' Approx. Perimeter.**

#### Required Items:

1. All play system elements must meet and/or exceed all federal, CPSC, ASTM & IPEMA guidelines.
2. Play system must include engineered wood fiber surfacing at a minimum depth of (12) twelve inches over the entire play area.
3. Play system must include wear mats for all equipment as appropriate.

#### Play System Features in Priority Order:

1. Provide a minimum of one structure designed for age 5 to 12.

#### Preferred Play System Qualities:

1. All play system elements must demonstrate the highest level of durability in materials and finishes selected in consideration of child health and safety.
2. Structures should provide a variety of built-in activity panels and climbers.
3. Play system shall use forest green, tan and chocolate brown as primary colors.
4. Maximum shade coverage designed into structure, or a free standing shade structure.

In the proposal, provide a list of the components proposed for the Lacey Park play system. Include structure and component model numbers, materials, color choices and recommendations, protective area requirements, target age ranges and development levels, target play type or activity, estimated lifetime of equipment including manufactures warranty and any other relevant descriptive information.

Play system design shall safely fit in the playground area as shown on the site plans (Attached). Suppliers are encouraged to be creative in their designs and to maximize the role of unstructured play in their proposals. Suppliers may submit proposals from non-traditional type playground structures, if desired, in whole or as components of the overall playground.

### **PROPOSAL SUBMITTAL AND CONTENT**

Each **sealed** proposal shall be addressed to the Finance Director, City of Hanford, 315 North Douty Street, Hanford, California, 93230, be endorsed with the name of the bidder, and be plainly marked "Lacey Park Playground Design Project II."

Proposals must include complete drawings for each design, specification and pictures for each component in designs and colors available. Proposals must include a bid price for each design presented. Bids must list the cost of the equipment. The City reserves the right to reject any and all proposals with or without cause, and to accept proposals which it considers most favorable.

All delivery costs must be included in the proposal. Payment for equipment and materials will be sent within sixty (60) days after delivery and invoicing of the play system.

All proposal amounts shall be guaranteed for not less than sixty (60) days after the proposal submittal deadline date.

No proposal may be withdrawn within a period of sixty (60) days after the bid opening date. Prices shall include delivery F.O.B., Freight Paid by the Bidder to the jobsite.

**The Supplier must submit Two (2) hard copies, of the proposal to the address listed above. All Proposals must comply with the specifications and guidelines provided in this document.**

## **Questions Concerning Proposal Requirements**

Proposals and all questions regarding this RFP should be addressed to:

Alvin Dias, Parks Superintendent  
900 S. 10<sup>th</sup> Avenue  
Hanford, CA 93230  
Phone: (559) 585-2031  
Fax: (559) 583-1529  
E-mail: [adidas@cityofhanfordca.com](mailto:adidas@cityofhanfordca.com)

## **EVALUATION AND SELECTION PROCESS**

Proposals will be evaluated by Parks and Recreation staff on the following criteria:

<u>Criteria</u>	<u>Points</u>
1. ADA, ASTM, IPEMA & CPAC compliance	Yes/No
2. Proposal addresses design guidelines and specifications	0 - 25
3. Quality of design, play value and target demographic	0 - 20
4. Quality and durability of equipment	0 - 20
5. Uniqueness of Equipment	0 - 15
6. Reputation and reliability of manufacturer	0 - 10
7. <u>Overall quality of Proposal</u>	<u>0 - 10</u>
Maximum Points: 100	

Following the review and evaluation of all RFP submittals, a **Selection Meeting will be held at 1:00 p.m. Tuesday, April 2, 2019, in the Training Room at Hanford City Hall at 319 N. Douty Street.** This meeting will be open to the public. The selection committee will present their ranking, selection and justification at the selection meeting. The selection meeting will result in the selection of one (1) proposed design.

The award will be made to the qualified Supplier whose proposal is deemed most advantageous to the City, all factors considered. Unsuccessful Suppliers will be notified in writing as soon as possible. Respondents may review the full construction plan set for Lacey Park by visiting the Parks and Recreation office during regular office hours. This RFP will be made available to Suppliers via the **City website, [www.cityofhanfordca.com](http://www.cityofhanfordca.com) starting Tuesday, February 11, 2019.**

# Attachment “A”

